



CARDIFF DRAGONS

Team Managers (U17, U19 and U23)

June 2024

ROLE DESCRIPTION

Cardiff Dragons Pathway Team Managers (U23, U19 and U17)

Cardiff Dragons Talent Pathway are looking for enthusiastic and committed individuals to join our support teams. We are looking for inspirational Team Managers with strong organisational and communication skills, to assist our Pathway coaches in creating the ideal training and competition environment. Cardiff Dragons Pathway Team Managers will support the Head Coaches, and Assistant Coaches to ensure the relevant planning and logistics are in place for our Pathway Squads.

Pathway Team Managers will be well organised and experienced in supporting high performing netball or sports teams; athlete centered, will have an open and inclusive, management style, and a willingness to work collaboratively. Our Team Managers will work closely with our Pathway Head Coaches, Assistant Coaches, and the Cardiff Dragons Performance Operations Lead to ensure the effective delivery of training and competitions for our Squads. Cardiff Dragons Pathway Team Managers will benefit from professional development opportunities.

Role Title: Team Manager (U17, U19 or U23)

Contract: Voluntary

Location: Cardiff with travel across the UK for competition

Closing date: The closing date for applications, 5th of August 2024

Interview dates: Interviews will be held the week of the 12th of August 2024. All interviews will be conducted virtually.

NB: Candidates should submit their CV and cover letter explaining how they meet the Essential and Desirable criteria. Candidates should also make it explicit in their CV and cover letter which role they are applying for (i.e., U17, U19 or U23 Team Manager role). Candidates should ensure that they are available weekly to support Cardiff Dragons Pathway training sessions throughout the year, on the following dates:

Key Information: Candidates should ideally be available to attend the Cardiff Dragons U17 / U19 /U23 Trials on the 21st and 22nd of September 2024, as well as all training sessions and games during the season (some dates are still TBC):

- U17 Trial – 21st September
- U19 Trial – 22nd September
- U23 Trial – 22nd September

NPL Competition Dates:

These are usually on a Saturday but TBC

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- U17/ U19 – w/c 16th Nov, w/c 2nd Dec, w/c 16th Dec, w/c 6th Jan, w/c 13th Jan, w/c 20 Jan, w/c 10th Feb, w/c 24th Feb, w/c 17th March, w/c 24th March, w/c 31st March and w/c 7th April
- U17/U19 NPL Tournament – w/c 21st of July
- U23 – w/c 3rd Feb to w/c 23rd June (Friday or Saturday Games)

Main areas of responsibility:

- Liaise with the CD Pathway Head Coach with regards to squad selections for match days / competition, database, squad travel arrangements, competition/event planning and kit.
- Work collaboratively with the Pathway Lead and the Performance Operations Lead to ensure that all logistics are in place for training and games, including the NPL competition.
- Communicate with the Performance Operations Lead and the Head Coach to complete athlete registrations with Cardiff Dragons and the NSL/ NPL as required.
- Inform coaches and athletes of the details of all training sessions and competition logistics in advance - including sourcing directions, maps, and other requirements.
- Be proactive in arranging umpires for training matches where necessary, liaising with Head Coach and Performance Operations Lead as required.
- Liaise with the appropriate Performance Operations Lead and Head Coach for all competition information both home and away.
- Carry out the squad Team Manager duties at training and on match/competition days.
- Lead on relevant bench protocols such appropriately to requirements for substitutions, team changes and injury management.
- To provide appropriate supplies at matches and training and ensure players have all that they need.
- To manage the kit requirements of the team and ensure distribution, recording of kit given and the return of all kit and equipment when required to do so.
- To co-ordinate production of performance related information at training sessions and matches (e.g., shooting stats, running scores, time remaining).
- Ensure match results are submitted appropriately to Cardiff Dragons Performance Operations Lead and the Digital Communications Officer.
- Maintain an up-to-date record of players' personal details notifying Cardiff Dragons of any changes, specifically to contact details.
- To help develop and maintain a successful image and profile for Cardiff Dragons and to contribute to communication activity.
- To ensure all tasks are completed in a non-discriminatory manner, maintaining a high level of confidentiality and discretion.
- To be fully conversant with Safeguarding and Duty of Care guidelines.

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- To ensure all activities are carried out in an appropriate way, heeding legislation such as Health and Safety Law.
- Develop and maintain strong relationships with key internal and external partners and stakeholders who contribute to the success of performance objectives and programmes.
- To work positively as part of a wider multi-disciplinary team.
- Support positive communication between players and coaching team.

Key Competancies

Qualifications and Knowledge	Essential	Desirable
Has sound and up to date knowledge of the rules of Netball particularly in relation to uniform, blood policy, injury, timing of breaks and substitution.		✓
Has other qualifications relevant to the position.		✓
Has experience of working within a sports environment preferably at performance level.		✓
Has a clear understanding of the demands put upon and the needs of elite age grade performance athletes.	✓	
Has a clear understanding of the demands put upon and the needs of the Management Team and Coaches.	✓	

Communication and Leadership	Essential	Desirable
Can communicate openly, honestly, diplomatically and persuasively.	✓	
Is trusted, approachable and is a good listener.	✓	
Is an inspirational leader, leading by example.	✓	
Is able to deal with conflict, ambiguity and information in an appropriate and positive manner.	✓	
Has credibility and is able to instill discipline.	✓	
Is decisive and is willing to take responsibility.	✓	
Understands the needs of young talented athletes and can vary approaches to help develop very best performance.	✓	
Has effective people management skills with ability to implement innovative ideas and solve relevant issues.	✓	
Is committed to continuous personal and organisational development.	✓	
Has ability to work with colleagues both within sport and from other organisations.	✓	
Shows integrity and is fair, equitable and ethical in approach. Protects confidential information, adheres to policies.	✓	

Organisation and Decision Making	Essential	Desirable
Has ability to plan effectively in both short and long term.	✓	
Has effective time-management skills.	✓	
Can work effectively under pressure.	✓	

Other	Essential	Desirable
Is willing to work irregular hours and travel within the UK	✓	
Is conversant with Safeguarding Duty of Care and welfare	✓	
Clean driving license and access to a vehicle.		✓
Up to date DBS check (or willing to undertake one).	✓	

Equity, Diversity and Inclusion

We welcome and encourage applications from people of all backgrounds. Wales Netball is committed to creating an inclusive culture, through fostering a diverse workforce.

HOW TO APPLY

Applicants should send their CV and covering letter, demonstrating how you meet the essential and desirable criteria to info@CardiffDragons.com

For an informal discussion about the role, please contact Sara Moore (Head of Performance) by email: sara.moore@walesnetball.com

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